SDDS Metadata For The State Administration of Foreign Exchange of China	
0. Prerequisites	
	0.1.1 Responsibility for collecting, processing, and disseminating statistics
	The State Administration of Foreign Exchange (SAFE) is responsible for collecting, compiling and disseminating the statistics of Balance of Payments, and External Debts under the authority of the Regulation of the People's Republic of China on Foreign Exchange Administration, the Measures for the Collecting of Statistics and the Declaration of the Balance of Payments.
	The SAFE complies the data of international reserves and report it to the people's Bank of China (PBC) who is responsible for disseminating the Reserves Template to the public.
	0.1.2 Data sharing and coordination among data producing agencies
	The SAFE has close link with data producing agencies including National Bureau of Statistics of China, National Tourism Administration of the People's Republic of China, Ministry of Commerce of the People's Republic of China, China Banking Regulatory Commission, China securities Regulatory Commission, and China Insurance Regulatory commission within coordination and data sharing area.
	0.1.3 Confidentiality of individual reporters' data
	The data collected by the SAFE from individual reporters is for statistical use only, which will not be provided to any third party unless otherwise provided for by the law. The SAFE does not disseminate detailed statistical information to the public so that any particular individual reporter's data will be kept confidential. All SAFE staff are required to observe strictly the data confidentiality policies.
	0.1.4 Ensuring statistical reporting
	Authorized by the Regulation of the People's Republic of China on Foreign Exchange Administration, and the Measures for the Collecting of Statistics and the Declaration of the Balance of Payments, individuals, enterprises, and other entities are requested to report relevant information to the SAFE.
0.2 Resources	0.2.1 Staff, facilities, computing resources, and financing
	The SAFE has adequate staff, facilities and financing for relevant statistical work. 0.2.2 Ensuring efficient use of resources Measures implemented to fully use resources by the SAFE are effective.
<u>0.3 Relevance</u>	0.3.1 Monitoring user requirements Users' statistics need is well monitored through various arrangements by the SAFE.
0.4 Quality	0.4.1 Quality policy
management	The SAFE highly values the quality of statistics.
1. Integrity	
1.1 Professionalism	1.1.1 Impartiality of statistics

	The SAFE is an independent Government Agency.
	1.1.3 Commenting on erroneous interpretation and misuse of statistics
	The SAFE Media Relations Office monitors closely press comment on the data and contacts any publication if it has any concerns about interpretation of the data.
1.2 Transparency	1.2.1 Disclosure of terms and conditions for statistical collection, processing, and dissemination
	The relevant explanations of the terms and conditions will be disseminated on the SAFE website.(www.safe.gov.cn).
	1.2.3 Attribution of statistical products
	The SAFE's publications and press releases clearly identify the SAFE as the publisher by name and logo.
	1.2.4 Advance notice of major changes in methodology, source data, and statistical techniques
	Advance notice of major changes in methodology, source data, and statistical techniques will be given to the public through proper way.
1.3 Ethical standards	1.3.1 Guidelines for staff behavior
	All staff are subject to the Code of Conduct in the SAFE.