**国家外汇管理局辽宁省分局**

**关于疫情防控期间外汇业务办理的提示**

为支持新型冠状病毒感染的肺炎疫情防控工作，避免人员聚集带来交叉感染的风险，结合辽宁省疫情防控的实际情况，自即日起，国家外汇管理局辽宁省分局有关对外业务办理具体安排如下：

**一、经常项目业务**

**（一）名录登记新增、变更和注销业务**

**1.办理方式：**网上办理

**2.简要流程**

**（1）企业网上提交申请材料：**企业在国家外汇管理局数字外管平台（网址：http://zwfw.safe.gov.cn/asone）[进行法人注册后，通过数字外管平台向外汇局提交相关业务申请，并上传规定的业务资料。](http://www.gjzwfw.gov.cn%25EF%25BC%2589%25E8%25BF%259B%25E8%25A1%258C%25E6%25B3%2595%25E5%25AE%259A%25E4%25BB%25A3%25E8%25A1%25A8%25E4%25BA%25BA%25E5%25AE%259E%25E5%2590%258D%25E9%25AA%258C%25E8%25AF%2581%25E5%2590%258E%25EF%25BC%258C%25E9%2580%259A%25E8%25BF%2587%25E5%259B%25BD%25E5%25AE%25B6%25E5%25A4%2596%25E6%25B1%2587%25E7%25AE%25A1%25E7%2590%2586%25E6%2594%25BF%25E5%258A%25A1%25E6%259C%258D%25E5%258A%25A1%25E7%25BD%2591%25E4%25B8%258A%25E5%258A%259E%25E7%2590%2586%25E7%25B3%25BB%25E7%25BB%259F%25E5%2590%2591%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E6%258F%2590%25E4%25BA%25A4%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E7%2594%25B3%25E8%25AF%25B7%25EF%25BC%258C%25E5%25B9%25B6%25E4%25B8%258A%25E4%25BC%25A0%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E5%25B0%2586%25E9%2580%259A%25E8%25BF%2587%25E7%25BA%25BF%25E4%25B8%258A%25E5%25AE%25A1%25E6%25A0%25B8%25E5%258A%259E%25E7%2590%2586%25E3%2580%2582%25E5%25A6%2582%25E5%2590%258E%25E7%25BB%25AD%25E9%259C%2580%25E8%25A1%25A5%25E5%2585%2585%25E6%258F%2590%25E4%25BA%25A4%25E7%25BA%25B8%25E8%25B4%25A8%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E4%25BC%2581%25E4%25B8%259A%25E5%258F%25AF%25E9%2580%259A%25E8%25BF%2587%25E5%25BF%25AB%25E9%2580%2592%25E9%2582%25AE%25E5%25AF%2584%25E8%2587%25B3%25E6%25B7%25B1%25E5%259C%25B3%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E7%25BB%258F%25E5%25B8%25B8%25E9%25A1%25B9%25E7%259B%25AE%25E5%25A4%2584%25E3%2580%2582)

**[（2）外汇局审核：](http://www.gjzwfw.gov.cn%25EF%25BC%2589%25E8%25BF%259B%25E8%25A1%258C%25E6%25B3%2595%25E5%25AE%259A%25E4%25BB%25A3%25E8%25A1%25A8%25E4%25BA%25BA%25E5%25AE%259E%25E5%2590%258D%25E9%25AA%258C%25E8%25AF%2581%25E5%2590%258E%25EF%25BC%258C%25E9%2580%259A%25E8%25BF%2587%25E5%259B%25BD%25E5%25AE%25B6%25E5%25A4%2596%25E6%25B1%2587%25E7%25AE%25A1%25E7%2590%2586%25E6%2594%25BF%25E5%258A%25A1%25E6%259C%258D%25E5%258A%25A1%25E7%25BD%2591%25E4%25B8%258A%25E5%258A%259E%25E7%2590%2586%25E7%25B3%25BB%25E7%25BB%259F%25E5%2590%2591%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E6%258F%2590%25E4%25BA%25A4%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E7%2594%25B3%25E8%25AF%25B7%25EF%25BC%258C%25E5%25B9%25B6%25E4%25B8%258A%25E4%25BC%25A0%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E5%25B0%2586%25E9%2580%259A%25E8%25BF%2587%25E7%25BA%25BF%25E4%25B8%258A%25E5%25AE%25A1%25E6%25A0%25B8%25E5%258A%259E%25E7%2590%2586%25E3%2580%2582%25E5%25A6%2582%25E5%2590%258E%25E7%25BB%25AD%25E9%259C%2580%25E8%25A1%25A5%25E5%2585%2585%25E6%258F%2590%25E4%25BA%25A4%25E7%25BA%25B8%25E8%25B4%25A8%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E4%25BC%2581%25E4%25B8%259A%25E5%258F%25AF%25E9%2580%259A%25E8%25BF%2587%25E5%25BF%25AB%25E9%2580%2592%25E9%2582%25AE%25E5%25AF%2584%25E8%2587%25B3%25E6%25B7%25B1%25E5%259C%25B3%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E7%25BB%258F%25E5%25B8%25B8%25E9%25A1%25B9%25E7%259B%25AE%25E5%25A4%2584%25E3%2580%2582)**[外汇局业务人员在线审核无误后，对符合条件的予以审核通过。](http://www.gjzwfw.gov.cn%25EF%25BC%2589%25E8%25BF%259B%25E8%25A1%258C%25E6%25B3%2595%25E5%25AE%259A%25E4%25BB%25A3%25E8%25A1%25A8%25E4%25BA%25BA%25E5%25AE%259E%25E5%2590%258D%25E9%25AA%258C%25E8%25AF%2581%25E5%2590%258E%25EF%25BC%258C%25E9%2580%259A%25E8%25BF%2587%25E5%259B%25BD%25E5%25AE%25B6%25E5%25A4%2596%25E6%25B1%2587%25E7%25AE%25A1%25E7%2590%2586%25E6%2594%25BF%25E5%258A%25A1%25E6%259C%258D%25E5%258A%25A1%25E7%25BD%2591%25E4%25B8%258A%25E5%258A%259E%25E7%2590%2586%25E7%25B3%25BB%25E7%25BB%259F%25E5%2590%2591%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E6%258F%2590%25E4%25BA%25A4%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E7%2594%25B3%25E8%25AF%25B7%25EF%25BC%258C%25E5%25B9%25B6%25E4%25B8%258A%25E4%25BC%25A0%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E5%25B0%2586%25E9%2580%259A%25E8%25BF%2587%25E7%25BA%25BF%25E4%25B8%258A%25E5%25AE%25A1%25E6%25A0%25B8%25E5%258A%259E%25E7%2590%2586%25E3%2580%2582%25E5%25A6%2582%25E5%2590%258E%25E7%25BB%25AD%25E9%259C%2580%25E8%25A1%25A5%25E5%2585%2585%25E6%258F%2590%25E4%25BA%25A4%25E7%25BA%25B8%25E8%25B4%25A8%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E4%25BC%2581%25E4%25B8%259A%25E5%258F%25AF%25E9%2580%259A%25E8%25BF%2587%25E5%25BF%25AB%25E9%2580%2592%25E9%2582%25AE%25E5%25AF%2584%25E8%2587%25B3%25E6%25B7%25B1%25E5%259C%25B3%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E7%25BB%258F%25E5%25B8%25B8%25E9%25A1%25B9%25E7%259B%25AE%25E5%25A4%2584%25E3%2580%2582)

**[提示](http://www.gjzwfw.gov.cn%25EF%25BC%2589%25E8%25BF%259B%25E8%25A1%258C%25E6%25B3%2595%25E5%25AE%259A%25E4%25BB%25A3%25E8%25A1%25A8%25E4%25BA%25BA%25E5%25AE%259E%25E5%2590%258D%25E9%25AA%258C%25E8%25AF%2581%25E5%2590%258E%25EF%25BC%258C%25E9%2580%259A%25E8%25BF%2587%25E5%259B%25BD%25E5%25AE%25B6%25E5%25A4%2596%25E6%25B1%2587%25E7%25AE%25A1%25E7%2590%2586%25E6%2594%25BF%25E5%258A%25A1%25E6%259C%258D%25E5%258A%25A1%25E7%25BD%2591%25E4%25B8%258A%25E5%258A%259E%25E7%2590%2586%25E7%25B3%25BB%25E7%25BB%259F%25E5%2590%2591%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E6%258F%2590%25E4%25BA%25A4%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E7%2594%25B3%25E8%25AF%25B7%25EF%25BC%258C%25E5%25B9%25B6%25E4%25B8%258A%25E4%25BC%25A0%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E5%25B0%2586%25E9%2580%259A%25E8%25BF%2587%25E7%25BA%25BF%25E4%25B8%258A%25E5%25AE%25A1%25E6%25A0%25B8%25E5%258A%259E%25E7%2590%2586%25E3%2580%2582%25E5%25A6%2582%25E5%2590%258E%25E7%25BB%25AD%25E9%259C%2580%25E8%25A1%25A5%25E5%2585%2585%25E6%258F%2590%25E4%25BA%25A4%25E7%25BA%25B8%25E8%25B4%25A8%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E4%25BC%2581%25E4%25B8%259A%25E5%258F%25AF%25E9%2580%259A%25E8%25BF%2587%25E5%25BF%25AB%25E9%2580%2592%25E9%2582%25AE%25E5%25AF%2584%25E8%2587%25B3%25E6%25B7%25B1%25E5%259C%25B3%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E7%25BB%258F%25E5%25B8%25B8%25E9%25A1%25B9%25E7%259B%25AE%25E5%25A4%2584%25E3%2580%2582)**[：对于申请办理名录登记企业，可在数字外管平台“个人中心”查看货物贸易外汇监测系统（以下简称“监测系统”）企业管理员账号（ba）和初始密码。](http://www.gjzwfw.gov.cn%25EF%25BC%2589%25E8%25BF%259B%25E8%25A1%258C%25E6%25B3%2595%25E5%25AE%259A%25E4%25BB%25A3%25E8%25A1%25A8%25E4%25BA%25BA%25E5%25AE%259E%25E5%2590%258D%25E9%25AA%258C%25E8%25AF%2581%25E5%2590%258E%25EF%25BC%258C%25E9%2580%259A%25E8%25BF%2587%25E5%259B%25BD%25E5%25AE%25B6%25E5%25A4%2596%25E6%25B1%2587%25E7%25AE%25A1%25E7%2590%2586%25E6%2594%25BF%25E5%258A%25A1%25E6%259C%258D%25E5%258A%25A1%25E7%25BD%2591%25E4%25B8%258A%25E5%258A%259E%25E7%2590%2586%25E7%25B3%25BB%25E7%25BB%259F%25E5%2590%2591%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E6%258F%2590%25E4%25BA%25A4%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E7%2594%25B3%25E8%25AF%25B7%25EF%25BC%258C%25E5%25B9%25B6%25E4%25B8%258A%25E4%25BC%25A0%25E7%259B%25B8%25E5%2585%25B3%25E4%25B8%259A%25E5%258A%25A1%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E5%25B0%2586%25E9%2580%259A%25E8%25BF%2587%25E7%25BA%25BF%25E4%25B8%258A%25E5%25AE%25A1%25E6%25A0%25B8%25E5%258A%259E%25E7%2590%2586%25E3%2580%2582%25E5%25A6%2582%25E5%2590%258E%25E7%25BB%25AD%25E9%259C%2580%25E8%25A1%25A5%25E5%2585%2585%25E6%258F%2590%25E4%25BA%25A4%25E7%25BA%25B8%25E8%25B4%25A8%25E8%25B5%2584%25E6%2596%2599%25EF%25BC%258C%25E4%25BC%2581%25E4%25B8%259A%25E5%258F%25AF%25E9%2580%259A%25E8%25BF%2587%25E5%25BF%25AB%25E9%2580%2592%25E9%2582%25AE%25E5%25AF%2584%25E8%2587%25B3%25E6%25B7%25B1%25E5%259C%25B3%25E5%25A4%2596%25E6%25B1%2587%25E5%25B1%2580%25E7%25BB%258F%25E5%25B8%25B8%25E9%25A1%25B9%25E7%259B%25AE%25E5%25A4%2584%25E3%2580%2582)

（**二）登记表业务**

**1.业务内容：**超180天期限或无法原路退汇登记；B类企业超可收/付汇额度登记；C类企业收/付汇业务登记。

**2.办理方式：**网上电子邮件办理

**3.简要流程**

**（1）企业通过电子邮件提交申请材料：**企业对照申请事项，将申请报告及法规规定提交的业务资料进行扫描后，通过电子邮件向辽宁省分局经常项目管理处提交电子版申请材料，邮箱地址是：lnjcxm@163.com。申请报告和需提交材料应符合《国家外汇管理局关于印发货物贸易外汇管理法规有关问题的通知》（汇发【2012】38号）附件3《货物贸易外汇管理指引操作规程》（银行企业版）的相关规定。

**（2）外汇局审核并签发登记表：**外汇局业务人员在规定的20个工作日内按照行政许可及外汇管理相关规定为企业办理业务。经审核电子材料，对于符合条件的业务予以办理，同时通过电子邮件向企业发送加盖“货物贸易外汇业务监管章”的《货物贸易外汇业务登记表》扫描件，企业凭该扫描件的打印件到银行办理有关货物贸易外汇收支业务。

**（三）经常项目外汇账户基本信息登记、变更业务**

**1.办理方式：**网上电子邮件办理

**2.简要流程**

企业办理境内机构经常项目外汇账户基本信息登记、变更业务，可通过外汇指定银行直接办理。确有需要通过外汇局办理的，采取以下方式：

**（1）企业通过电子邮件提交申请材料：**企业将法规规定提交的申请材料进行扫描后，通过电子邮件向辽宁省分局经常项目管理处提交电子版申请材料，邮箱地址是：lnjcxm@163.com。

**（2）外汇局审核：**外汇局业务人员审核材料无误后，为企业办理相关业务。

**（四）企业报告**

**1.报告业务内容：**包括贸易信贷业务报告、贸易融资业务报告、离岸转手买卖收支业务报告、差额业务报告、其他特殊交易报告等。

**2.办理方式：**网上报告

企业直接通过货物贸易外汇监测系统企业端，按照相关法规要求向外汇局进行报告。具体要求请参照《国家外汇管理局关于印发货物贸易外汇管理法规有关问题的通知》（汇发【2012】38号）附件3《货物贸易外汇管理指引操作规程》（银行企业版）的相关规定。

**（五）业务咨询**

疫情防控期间，企业在业务办理过程中如遇到问题，请及时与辽宁省分局经常项目管理处联系。

**经常项目管理处咨询电话：024-23440036、23440478、23440238、23440551、23440462、23440113、23440407。**

**（六）其他事项**

**1.**企业通过电子邮件提交材料的，请在邮件主题标注“企业名称、申请办理业务事项”，并附联系人及联系电话。

**2.**现场办理对外业务恢复时间另行通知。

**二、资本项目业务**

**（一）网上办理的资本项目业务**

**1.可在网上办理的业务包括：**非银行债务人外债登记；境内公司境外上市登记及变更、注销登记；境外上市公司境内股东持股登记及变更登记；境内个人参与境外上市公司股权激励计划外汇登记及变更、注销登记；上市公司回购B股股份购汇额度审批；银行人民币结构性存款业务外汇登记；非银行金融机构（不含保险公司）主体信息登记及变更登记。

**2.办理方式：**网上办理、也可通过邮寄或现场方式办理

**3.简要流程**

**企业网上提交申请材料：**企业在国家外汇管理局数字外管平台（网址：http://zwfw.safe.gov.cn/asone）进行法人注册后，线上申请并按照提示提交材料。邮寄或现场办理方式参照后一条。  
 **（二）其他方式办理的资本项目业务**

**1.办理方式：**邮寄或现场办理

**2.简要流程**

**（1）邮寄办理：**企业或个人按照辽宁省外汇局网站（[http://www.safe.gov.cn/liaoning/index.html](http://www.safe.gov.cn/shenzhen/index.html)）-业务指南-《资本项目外汇管理业务办理指南2017》准备材料，在电话咨询辽宁省外汇局资本项目管理处后邮寄办理，并留下联系方式和寄回地址。

**（2）现场办理：**疫情防控期间，建议采用邮寄方式办理业务。同时，辽宁省外汇局对外人工窗口仍提供现场办理服务。

**邮寄和办公地址：**辽宁省沈阳市和平区南京北街192号 人民银行沈阳分行资本项目管理处。

**（三）银行报表等报送安排**

**1.**辖内银行2020年1月资本项目业务各类报表报送时间推迟至2月12日中午下班前。

**2.**原则上只收取电子报表，如确有纸质报表或核查资料需收取，全部通过邮寄方式传递。

**3.**银行资本项目信息系统数据删改申请表，以电子报表方式提交。

**电子报表报送方式：**通过ASONE邮箱传至资本项目管理处相关联系人。

**邮寄地址：**辽宁省沈阳市和平区南京北街192号 人民银行沈阳分行资本项目管理处。

**资本项目管理处联系电话：024-23440305、23440428、23440306、23440485。**

**三、国际收支业务**

疫情防控期间涉及国际收支有关的业务，请按照总局《延迟国际收支数据报送的通知 》（2月4日已挂至asone和银行信息门户网）办理，如有问题可与辽宁省分局国际收支处联系。

**国际收支处联系电话：024-23440141、23440082、23440610、23440207**。

国家外汇管理局辽宁省分局

2020年2月6日